



The Berwyn Rod & Gun Club, Inc.
P.O. 1378
Bowie, Maryland 20718

May 27, 2020

Resolution of The Berwyn Rod and Gun Club Incorporated, on several motions duly made and seconded, and following the procedures set forth in Article II of the Internal Operating Procedures of The Berwyn Rod and Gun Club, and voted upon by the membership to modify the current Internal Operating Procedures of The Berwyn Rod and Gun Club, dated October 2, 2013, the following certification is presented:

Certificate

I, the undersigned Secretary of The Berwyn Rod and Gun Club Incorporated, under the laws of the State of Maryland, hereby certify that the attached Internal Operating Procedures of The Berwyn Rod and Gun Club is a true and correct copy of the Internal Operating Procedures approved by the Executive Committee and passed by the membership on the 2nd day of October 2013 and modified by the same during the calendar years 2014 through 2019. I further certify that the following is a list together with specimen signatures of all Officers of The Berwyn Rod and Gun Club attesting as to the accuracy and completeness of the attached Internal Operating Procedures as modified by the membership of The Berwyn Rod and Gun Club.

Thomas J. Hanyok
President

John Bridendolph
Treasurer

Ray Bosse
Vice President

Certified by my hand
On this 27th day of MAY 2020

Steven Gunyon
Secretary



THE BERWYN ROD AND GUN CLUB, INCORPORATED

Internal Operating Procedures

ARTICLE 1 - PURPOSE

The Internal Operating Procedures (IOP) are used in conjunction with The Berwyn Rod and Gun Club, Incorporated, (hereinafter referred to as the Club) Charter, Bylaws, and the Range Rules for regulating the operation of the Club.

ARTICLE II- AMENDING THE INTERNAL OPERATING PROCEDURES AND RANGE RULES

SUBMISSION, REVIEW AND PUBLICATION

Any proposal to amend the IOP must be submitted in writing to the Executive Committee no less than 10 days prior to the meeting of the Executive Committee for which it will be considered.

The proposal shall be signed by the Member submitting it and shall show the revised wording of each affected IOP section as it would appear if the amendment is adopted. The proposal shall also contain as a brief statement why the Member believes the proposed amendment is necessary.

A preliminary vote by the Executive Committee on a proposed IOP amendment will be taken. If a super majority of the Executive Committee is in favor of the proposed change, the proposal will be evaluated for submission to the Club's Attorney for legal review. If consulted, the Club's Attorney will provide a recommendation to the Executive Committee and the submitter of the proposal.

The proposal will then be published in the Newsletter and presented for discussion at the next business meeting. The vote will take place at the next business meeting after the presentation.

The proposed change in the IOP shall be adopted if there is an affirmative vote by at least a super majority of the voting members in good standing present at said business meeting.

Proposals that do not receive a simple majority vote in favor by the Executive Committee will be published in the next Newsletter.

A member may introduce a resolution to request a vote by the membership on an IOP change proposal that did not receive majority vote in favor by the Executive Committee. If

this resolution passes by a majority vote of the voting members in good standing present at the general meeting, the proposed change will be reviewed by the Club attorney and voted on following the above procedure.

AMENDING THE RANGE RULES

Any proposal to amend the Range Rules must be submitted in writing to the Executive Committee prior to the meeting of the Executive Committee at which the proposal will be considered.

A vote by the Executive Committee on proposed Range Rule changes will be taken. If a super majority of the Executive Committee is in favor of the change, the Range Rule change will then be published in the Newsletter.

ARTICLE III - COMMITTEE CHAIRPERSONS

COMMITTEE CHAIRPERSONS

The Committee Chairpersons are required to comply with the terms of the Charter, the Bylaws, the IOP, and the Range Rules and act in the best interests of the Club unless this compliance would result in a violation of local, state or federal civil or criminal law as determined by a court or the advice of an attorney.

The Committee Chairpersons are responsible for the operation of the Club, subject to membership approvals when required.

All elected Committee Chairpersons may appoint members in good standing as Deputies to assist in the performance of their duties. All elected Committee Chairpersons shall be part of the Executive Committee and have voting power as set forth in the Club's Bylaws. Deputies have no vote on the Executive Committee.

Any Member excluding Officers may hold an elected Committee Chairperson Position. A Member may hold up to two elected Committee Chairperson positions but will only have one vote. The list of standing committees and duties are below.

NOMINATIONS AND ELECTIONS

Nominations and elections for Committee Chairpersons shall be made at the May business meeting. The Committee Chairpersons are elected by a majority vote of the voting Club Members in good standing present at the business meeting.

TERMS

The Committee Chairpersons of standing committees are elected to a one-year term and shall serve until their successors are installed. The Committee Chairpersons of the Club may be nominated by the Officers or the members from the floor. In the event an elected Committee Chairperson becomes unable, unwilling to serve, or is removed from office, the Executive Committee shall appoint a member to assume that elected Committee Chairperson's duties for the balance of the term. A simple majority vote of the voting members in good standing at the next business meeting is required to confirm the appointment. If the appointment is not confirmed, nominations will be taken for the vacant position and an election will be held.

DUTIES OF ELECTED COMMITTEE CHAIRPERSONS

The following committees shall have an elected Committee Chairperson.

The chairperson(s) of the following committees, under the guidance of the President, are responsible for:

- **RANGE SAFETY** - all range policies and performing other duties as required.
- **PUBLIC SHOOTS / EVENTS** - running, staffing all public shooting events, not including the events run by other Club Committee Chairpersons and performing other duties as required.
- **HUNTER SAFETY** - running and staffing all Hunter Safety events, liaison between DNR and the Club for Maryland Hunter Safety Program and performing other duties as required.
- **MD DNR Shooter Qualification** - running and staffing all Maryland Shooter Qualification events, liaison between DNR and the Club for Maryland Shooter Qualification Program and performing other duties as required."
- **MEDIA RELATIONS** - hosting and interacting with the media at the direction of the President and performing other duties as required.
- **TECHNOLOGY**- the Club's technology support such as the website and e-mail system and performing other duties as required.
- **SOCIAL EVENTS** - Organizes and Manages club social events and performing other duties as required.

The chairperson(s) of the following committees, under the guidance of the Vice President, are responsible for:

- **RIFLE** - all rifle events and performing other duties as required.
- **PISTOL** - all pistol events and performing other duties as required.
- **SPORTING SHOTGUN** - all trap, skeet, and sporting clay events; and performing other duties as required.
- **DEFENSIVE SHOTGUN** - all defensive type shotgun activities; and performing other duties as required.
- **ARCHERY** - all archery events and performing other duties as required.
- **FISHING** - all fishing events and performing other duties as required.
- **JUNIORS** - the junior shooting program and performing other duties as required.
- **CLASS III** - all class III shooting and performing other duties as required.
- **GROUND / MAINTENANCE** - maintaining Club grounds and performing other duties as required.
- **RECREATION / PHYSICAL FITNESS** - all activities for the benefit of physical fitness and performing other activities as required.
- **ASSOCIATED GUN CLUBS OF BALTIMORE REPRESENTATIVE**- The representative shall be Berwyn Rod and Gun Club's representative to the AGC and responsible for keeping the Executive Committee up to date on matters of mutual concern between Berwyn Rod and Gun Club and the Associated Gun Clubs of Baltimore and performing other duties as required.

The chairperson(s) of the following committees, under the guidance of the Secretary, are responsible for:

- **BADGES AND SECURITY** — shall oversee the maintenance of an up-to-date roster of the names, range badge numbers, range badge pictures, current addresses, telephone numbers and email addresses of members of the Club and shall retain the official copy.
- **NEW MEMBERSHIP CHAIRPERSON** - membership applications, contacting Applicants, answering questions of applicants, Range Orientation, reading of Applicant names at the Business Meeting, maintaining membership records, and performing other duties as required.
- **RECORDS COORDINATOR** - sorting, inventorying, and listing the Club records, and performing other duties as required.

REMOVAL OF ELECTED COMMITTEE CHAIRPERSON FROM OFFICE

Any voting member in good standing may initiate the removal of an elected Committee Chairperson by filing a petition with the Executive Committee signed by at least ten percent of the voting members in good standing. The petition will state the facts and the charges to be considered as grounds for removal from office.

The elected Committee Chairperson being considered for removal shall not have a vote on issues related to the potential removal.

These removal procedures will be followed:

At least 20 days prior to the business meeting when charges are to be considered, the Executive Committee shall send a copy of the charges, including the date, time and place of such meeting, to the elected Committee Chairperson whose removal is sought.

At least 10 days prior to the business meeting when charges are to be considered, the Executive Committee shall send a copy of the charges, including the date, time and place of such meeting, to all Club Members in good standing.

The elected Committee Chairperson shall be given a reasonable opportunity to reschedule the consideration of such charges, if necessary, to a mutually convenient date not to exceed two business meetings of being notified.

The elected Committee Chairperson whose removal is sought shall receive a hearing at the business meeting. A super majority vote by the voting members in good standing present at the business meeting shall be required for the removal of the elected Committee Chairperson.

The President can also initiate removal of an elected Committee Chairperson by temporarily suspending the elected Committee Chairperson for cause. If the action is approved by a super majority of the entire Executive Committee, the above removal procedures will be followed.

The replacement will be done immediately in accordance with the Nominations and Elections section of the IOPs.

TEMPORARY COMMITTEES

Temporary committees can be appointed as necessary by the President. Chairs of these committees do not have voting privileges on the Executive Committee.

Property Review Committee

Shall be in charge of conducting an annual inspection and inventory of Club property of significant value. The annual inspection and inventory shall be conducted as soon as practicable after the closing of the Club's books for the year. The property review chairperson will make a report to the membership at the March business meeting.

ARTICLE IV - FINANCIALS

FINANCIAL MANAGEMENT

All Club funds must be placed in an account(s) (checking, savings and/or certificate of deposit accounts) in the name of The Berwyn Rod and Gun Club, Incorporated in an FDIC insured institution. Any amount above the FDIC insured coverage must be approved by a super majority vote of the Executive Committee. There shall be no co- mingling of Club funds with any personal or business account(s). In addition to the Treasurer, the President and Vice President shall be authorized signatories for all Club accounts. Each signatory for Club accounts will be bonded for a minimum of \$100,000.

Ordinary and necessary Club business expenditures such as taxes, utilities, insurance, rent, trash collection, license fees, and professional fees for legal advisement, income and property tax return preparation may be paid by the Treasurer without prior approval.

Any expenditure, outside of those listed herein, in excess of \$5,000.00 shall be presented to the membership for prior approval. The Treasurer is responsible for presenting financial expenditure motions for membership approval.

Two Officers will authorize all expenditures, including ordinary and necessary Club business expenditures, in excess of \$5000.00. Records of the authorization will be maintained with the other financial documents related to the expenditure.

In the case of an emergency relating to Club property, any Officer of the Club is empowered to make the immediate expenditures necessary, regardless of amount, to restore and/or repair Club property expeditiously. In the event of such emergency expenditure(s), the Treasurer will report the incident to the President or Vice President as soon as prudent and obtain approval as contained above.

The Treasurer shall maintain an up-to-date list of the account balance of each Club membership.

Members interested in bidding on Club business will submit their name to the Vice President. The Executive Committee shall send to the members on the list a notice of the bid requirements.

All bids shall be submitted in writing to the Executive Committee.

FINANCIAL REPORTING

The Treasurer shall present an annual operating budget at the March business meeting.

The Treasurer shall present a variance budget report between the annual operating budget and actual expenditures at the business meeting following the end of each quarter. The Treasurer shall have a copy of the monthly financial reports available for inspection by any Club member in good standing at each business meeting.

The Treasurer shall provide monthly reports in the form of income and cash flow statements to the Executive Committee at its monthly meeting.

Financial matters shall not be divulged outside of the Club.

EXTERNAL REVIEW

The Executive Committee shall hire a certified public accounting firm to conduct a compilation of the Club's financials on even numbered years and a review of the Club's financials on odd numbered years. The accounting firm's report will be delivered to the President.

The President shall present the report to the Executive committee at the next meeting of the Executive committee.

The Treasurer shall have a copy of the accounting firm's reports available for inspection by any Club member in good standing at each business meeting.

The accounting firm's opinion shall be read by the President at a business meeting immediately after it is received.

The odd numbered year review may be replaced with a compilation of the Club's financials by a super majority vote of the voting members in good standing present at a general business meeting in the year the review was to be performed.

The changing of treasurers will require a review of the outgoing treasurer 's last year, to be done in sync with that year's taxes, irrespective of the external financial review cycle.

A review and compilation shall not be done in the same year unless the compilation provides evidence that a review should be done. If a compilation or review indicates that an audit is necessary, then one will be conducted.

ARTICLE V - MEMBERS / EXECUTIVE COMMITTEE DUTIES

MEMBERS

Club Membership is a privilege and not a right.

No Member has any financial stake in the Club.

Members are required to follow the Bylaws, IOPs, the Range Rules, and also to inform the Club if they become disqualified to legally own and possess firearms under the laws of the United States of America, the State of Maryland, and Prince George's County.

A Member who is in compliance with the above paragraph, and who has paid his/her dues is considered to be a Member in good standing.

Credentials provided by the Club to the member remain the property of the Club and must be returned upon termination of membership.

EXECUTIVE COMMITTEE

Officers and elected Committee Chairpersons are expected to attend at least seventy- five percent of the business meetings and Executive Committee Meetings. If an Officer or elected Committee Chairperson cannot attend Executive Committee Meetings, they must notify the Executive Committee, at which time the Executive Committee will determine if the Officer or elected Committee Chairperson should be removed. Officers will be removed in accordance with Article VI, Removal of an Officer from Office, By- laws and elected Committee Chairpersons will be removed in accordance with Article III, Removal of elected Committee Chairpersons from Office, IOPs. Given just cause, the President may declare a topic confidential to the Executive Committee for a period of time defined by the Officers.

ARTICLE VI - MEMBERSHIP APPLICATION AND INDUCTION

TYPES OF MEMBERSHIPS

Types of memberships are defined in the Bylaws.

MEMBERSHIP LIMIT

The Club is limited to 500 Annual Members. If at the opening of a general business meeting

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there are more than five annual memberships available and If the number of perspective annual members present for being voting into the club at the general business meeting exceeds the number of available memberships the limit shall automatically be increased, to allow all prospective members in attendance at that meeting into the club. Spouses, dependent children, Life Members, and Associate Members are not included in this count. There is no limit to the number of Associate Members.

APPLICATION AND INDUCTION PROCESSES

Any person eligible for membership may apply to become a Member in the Club by submitting an application. The application and induction process must be completed within six months or the Applicant must start the process again.

The Applicant must provide the following prior to participating in a Range Orientation:

- A signed acknowledgement that they have received, read, and will abide by the Bylaws, IOP and Range Rules.
- A signed copy of the Firearms Declaration form.
- A signed copy of the Waiver of Liability.
- Completed Range Rules Test with 80% of the questions answered correctly.

Documentation:

- For completing a Firearms Safety Course or,
- Having Experience or,
- Having Training As listed in the Range Rules, Appendix F – Firearms Safety Training Courses.

If an applicant has documented training that is not listed in the Range Rules Appendix F, they may submit a written request to the Officers and Range Safety Chairperson for review and possible acceptance. The request must include all information about the training, including the course content, the date and location, instructor, sponsoring organization, and contact information for verification.

The Applicant will be notified of the next available Range Orientation.

The Applicant must attend the Range Orientation and become familiar with the range facilities.

At the time of Range Orientation Registration, the applicant shall present a government

photo ID with current address.

After completion of the Range Orientation, the Applicant's name will be published in the next Newsletter and/or read at the next Business Meeting.

The Applicant must then attend a Business Meeting. The Applicant must receive an affirmative vote of a super majority of the voting Members in good standing present at the meeting.

The Executive Committee may make an exception for an Applicant's attendance at a Business Meeting. This exception will be done only on a case-by-case basis. When the Executive Committee makes an exception for the Applicant to attend the Executive Meeting, the Membership Chairperson will notify the Membership at the next Business Meeting of their membership status.

When an Applicant has been voted in, the Applicant must pay the Initiation Fee and Membership Dues.

Membership Dues are prorated on a monthly basis for the first year of membership based upon the month in which the applicant completes the induction process. After payment, the membership card and range badge will then be issued to the new member.

The new member shall have their picture taken for their range badge.

If the Club is at membership capacity, the Applicant can become an Associate Member pending the availability of an Annual Membership or can stay in Applicant status.

If an Associate Member becoming an Annual Member has not taken a Range Orientation within the last twelve months, it must be retaken before a Range Badge is issued. An Associate Member becoming an Annual Member is subject to the availability of an annual membership

SPOUSES AND DEPENDENT CHILDREN

The spouse of an Annual or Life Member is eligible to become a full member of the Club who can participate in all Club-organized events. They must complete the Application and Induction Process. They then pay the Annual Dues for Spouse rate to receive a range badge, membership card, voting privileges, and the authority to hold office.

Any dependent child (21 through 25 years of age) of the Annual or Life Member living at the same residence is eligible to become a limited member of the Club who can participate in Club-organized events. They must complete the Application and Induction Process. They pay the Annual Dues for Dependent Child rate to receive a range badge and membership card. They do not have voting privileges or the authority to hold office.

HONORARY LIFE MEMBERSHIP

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A person may be granted an Honorary Life Membership if that person has been a member for a minimum of five consecutive years, has been in good standing, and has met one or both of the following conditions: provided the Club with years of service; supported the Club with extraordinary efforts. A supermajority vote of the Executive Committee members present at a meeting of the Executive Committee must recommend the nominated honoree to the Club. A supermajority of the Membership present at a business meeting must approve the nominated honoree. Honorary Life Members are considered Life Members in accordance with the Bylaws and IOPs.

Current Officers or Committee Chairpersons are not eligible to receive an Honorary Life Membership.

MEMBERSHIP WAITING LIST PRIORITY

This document / information shall be used for determination of the priority of an individual on the waiting list for Annual Membership in BRGC. Current Annual Membership limit is 500, not including Spouses, Dependent children, Life Members and Associate Members.

The priority groups for Club Annual membership openings are:

1. Annual members who changed to associate member status without a break in membership.
2. A dependent member who wants to become an independent member.
3. Associate members.
4. Applicants for membership.

Within each group individuals will be given priority based on seniority within the club.

When an annual membership opening occurs, an offer will be made to individuals on the waitlist in order of their priority. If an individual declines to elevate to Annual Member status, the opening will be offered to the next individual on the list. The offer will be available for ten days from the date of transmittal, if arrangements for payment and meeting all other club membership requirements have not been made, the offer will be considered declined.

Associate Members gaining Annual Member status shall pay the prorated difference between the memberships and any fees not previously paid.

RENEWAL PROCESSES

All Members are required to pay the appropriate annual dues by the due date. Members who fail to pay or make alternative arrangements with the Executive Committee by the due date indicated on the invoice will have their usage of the range suspended. If the member

opts to renew within 30 days of the due date passing, a \$100 late fee is assessed. After 30 days, a member who did not renew is dropped from the Club rolls. If the member wants to join the Club again and 30 days have gone by since the due date, the member (now a former member) must go through the application and induction process again and pay all associated fees.

The dues structure is based on a calendar year. Renewal instructions will be sent out during the current calendar year for the following year's membership.

All members shall provide the following documentation upon renewal.

- Completed Invoice with each member(s) information and appropriate dues payment
- Badge information change form, (If needed)
- Signed Firearms Declaration form
- Signed Waiver of Liability
- Completed Range Rules Test with 80% of the questions answered correctly.

All Family Members and Life Members that want a Range Badge shall also provide the above documentation during the renewal process.

Renewing Members may need to have a new picture taken for their Range Badge.

Each Member must have their picture on their Range Badge.

DUES AND FEES

Initiation Fee: \$200.00

Annual Dues for Annual Members: \$400.00 (includes Range Badge, Membership card, voting rights, authority to hold office)

Annual Dues for Life Members: Life members pay no annual dues in accordance with previous bylaws and membership resolutions (includes Range Badge, Membership card, voting rights, authority to hold office).

Annual Dues for Spouse of Annual or Life Members: 10% of Annual Members (includes Range Badge, Membership card, voting rights, authority to hold office)

Annual Dues for Dependent Child of Annual or Life Members: 10% of Annual Members (includes Range Badge, Membership card)

Annual Dues for Associate Members: \$75.00 (includes Membership card) Late renewal fee: \$100 (for payment up to 30 days after invoice due date)

Replacement fee for lost credentials: \$25 to replace a Range badge and/or Membership card.

Any Member deployed in the service of the United States Government will have his/her Annual Dues waived for the term of his/her deployment and will remain a Member in good standing. It is the Member's responsibility to notify the Executive Committee that they are being deployed or have been deployed.

ARTICLE VII - DISCIPLINARY ACTION BY THE EXECUTIVE COMMITTEE

Any Executive Committee Member who witnesses Range Rules violations may immediately suspend an individual's range privileges and will submit a written statement of the violation(s) to the Executive Committee.

The President and/or Vice President may immediately suspend an individual's range privileges upon receiving a written statement of witnessed range rules violations.

If the violation is committed by a Member, the Executive Committee shall transmit to the Member, by certified mail with return receipt, that his/her range privileges have been suspended.

If the violation is committed by a guest, the Executive Committee shall transmit to the sponsoring Member of the guest, by certified mail with return receipt, that the Member's range privileges have been suspended and that the guest(s) is prohibited from accessing Club property.

If an individual's range privileges have been suspended by the Executive Committee, the individual must appear before the Executive Committee if he/she wishes to have the Executive Committee consider reinstating his/her range privileges.

Any Member in good standing may submit a written statement of witnessed violations to the Executive Committee for failure to comply with the Range Rules, the IOP, the By-laws, or for conduct detrimental to the Club. This written statement must clearly specify alleged facts to support why disciplinary action should be considered.

The Executive Committee will consider all written statements for disciplinary action. Any individual who is subject to disciplinary action may be reprimanded, have range privileges suspended or be expelled from the Club. If such action is deemed necessary, a super majority of the Executive Committee is required to vote in favor of said initiation of disciplinary proceedings, at an Executive Committee Meeting or at a special Executive Committee Meeting called for that purpose.

In the event that disciplinary action is considered, the Executive Committee shall transmit to

the individual, by certified mail with return receipt, at least ten days prior to a hearing, a transmittal that will include the charges and a statement of any additional alleged facts that support the charges. The transmittal will also include the date of the meeting that the Executive Committee will be considering disciplinary action. The individual shall be given reasonable opportunity on request to reschedule the meeting to a mutually convenient date not to exceed 30 days from the original meeting date.

In the event an accused person resigns, the Executive Committee will continue the process in absentia.

The individual against whom disciplinary action is being considered shall have the right to have witnesses and other representatives appear with the individual and to speak upon the individual's behalf at the disciplinary hearing.

The Executive Committee reserves the right to modify their decision if new information becomes available and warrants a review of the disciplinary action.

Any individual suspended or expelled by the Executive Committee may request to appeal the decision, within 10 days by certified mail with return receipt, to the Executive Committee for a hearing with either the Executive Committee or General Membership.

If an appeal is requested, the individual shall transmit to the Executive Committee the charges, a statement of any additional alleged facts that rebut the charges, and the requested date of the meeting. The Executive Committee will respond, by certified mail with return receipt, with the date and location that the appeal will be heard.

A notice, minus the name of the member, of the charges and decision of the Executive Committee shall be included in the Newsletter. This announcement is for the training and education of Club members.

The application of an expelled member will not be considered.

ARTICLE VIII - POSTING OF CHARTER, BYLAWS, INTERNAL OPERATING PROCEDURES, AND RANGE RULES, AND NAMES OF OFFICERS AND COMMITTEE CHAIRPERSONS

A copy of the Club Charter, Bylaws, IOP, Range Rules, names of Club Officers and Committee Chairpersons shall be maintained in the Clubhouse and shall be accessible to all Club Members.

A copy of the Range Rules shall also be posted in the sign in room and at the ranges.

ARTICLE IX - NEWSLETTER

Relevant information shall normally be published at least quarterly to members in an appropriate medium. Special information will be published as necessary.

ARTICLE X - MEETINGS

The business meeting shall normally be conducted monthly on the first Wednesday of the month. If the first Wednesday is not feasible, the Executive Committee will determine an alternate date and publish it in the Newsletter.

The Executive Committee meeting shall normally be conducted monthly on the second Wednesday of the month. If the second Wednesday is not feasible, the Executive Committee will determine an alternate date and publish it in the Newsletter.

Record of changes to IOP

- 2014 - September 3, 2014 - **ARTICLE III - COMMITTEE CHAIRPERSONS - COMMITTEE CHAIRPERSONS - Seasonal Committees** – page 6, added.
- 2014 - September 3, 2014 - **ARTICLE III - COMMITTEE CHAIRPERSONS - COMMITTEE CHAIRPERSONS - DUTIES OF ELECTED COMMITTEE CHAIRPERSONS MARYLAND HUNTER SAFETY, MARYLAND HUNTER SHOOTING QUALIFICATIONS, FISHING, HUNTING** – page 6.
- 2018 – August 20, 2018 - **ARTICLE III - COMMITTEE CHAIRPERSONS - COMMITTEE CHAIRPERSONS - DUTIES OF ELECTED COMMITTEE CHAIRPERSONS** – page 3, paragraph 3.
- 2018 – August 20, 2018 - **ARTICLE III - COMMITTEE CHAIRPERSONS - COMMITTEE CHAIRPERSONS - DUTIES OF ELECTED COMMITTEE CHAIRPERSONS** – page 4, paragraph 2.
- 2018 – August 20, 2018 - **ARTICLE III - COMMITTEE CHAIRPERSONS - COMMITTEE CHAIRPERSONS - DUTIES OF ELECTED COMMITTEE CHAIRPERSONS** – page 4, paragraph 6.
- 2018 – August 20, 2018 - **ARTICLE III - COMMITTEE CHAIRPERSONS - COMMITTEE CHAIRPERSONS - DUTIES OF ELECTED COMMITTEE CHAIRPERSONS - MEMBERSHIP** – various locations.
- 2018 – August 20, 2018 - **Membership Secretary - ARTICLE III - COMMITTEE CHAIRPERSONS - COMMITTEE CHAIRPERSONS - DUTIES OF ELECTED COMMITTEE CHAIRPERSONS** – various locations.
- 2018 – August 20, 2018 - **ARTICLE IX – NEWSLETTER** – page 15, last section.
- 2019 - November 25, 2018 - **ARTICLE VI – MEMBERSHIP APPLICATION AND INDUCTION - TYPES OF MEMBERSHIPS** – page 9, last section.
- 2019 - November 25, 2018 - **ARTICLE III - COMMITTEE CHAIRPERSONS - COMMITTEE CHAIRPERSONS - DUTIES OF ELECTED COMMITTEE CHAIRPERSONS - Associated Gun Clubs of Baltimore Representative** – page 3, paragraph 3.